



Undergraduate Repeat Rule

Name: _____ UMID # _____ Bulletin Year: _____
(Last, First, Middle Initial – PLEASE PRINT)

Current Address: _____ Phone # _____

Undergraduate Repeat Rule beginning with Bulletin year 2016-2017

- A student may elect to repeat up to two courses that were taken at the University of Miami in which the student earned a grade of D (including D+) or F. Each repeated course must be taken at the University of Miami, must be the same course as the course initially taken, and must be completed within two regular semesters enrolled following the initial course.
- No course may be repeated more than once under this rule. A course repeated more than once under the University's General Repeat Rule will not qualify under the Undergraduate Repeat Rule.
- Enrollment for a second time in a course constitutes a repeat of that course for the purposes of this rule, unless the student withdraws from the course on or before the University's published Last Day to Drop a Course date.
- For each repeated course, only the second grade (whether higher, or lower, or the same as the first grade) will be used in the computation of the student's CGPA. The initial course will not count as credit hours attempted or earned, although the initial course grade will remain on the student's permanent record.
- Students who plan to apply to graduate and/or professional school should be aware that such institutions may recalculate the CGPA to include the initial grade earned before the repeat.

First Repeat

Second Repeat

Course, Title, & Number:	_____	_____
Semester First Taken:	_____	_____
Grade Received:	_____	_____
Semester to be Retaken:	_____	_____

By signing below I acknowledge that I understand the conditions of the Repeat Rule.

Signature: _____

Date: _____

The grade slip following the semester in which the course is retaken will not reflect the new cumulative GPA. This calculation is done after grades are posted and the Repeat Rule Form is processed. Students can check in Canelink 30 days after grades are issued to see if the cumulative GPA has been recalculated.

PLEASE COMPLETE AND RETURN THIS FORM TO:

Marine & Atmospheric Science Program
1365 Memorial Drive, 210-A Ungar Building
Coral Gables, FL 33124-4225
(305) 284-2180 / marsci@miami.edu